

R5 2027 Preserving Black Churches Grant

National Trust for Historic Preservation

Application Instructions

Preserving Black Churches (PBC) grants support the following project types: Capital Projects, Endowment and Financial Sustainability, Organizational Capacity, Programming and Interpretation, and Project Planning. It is essential that applicants read the full Preserving Black Churches grant guidelines found [here](#).

Grants will range from \$50,000 to \$500,000. Requests below \$50,000 will not be considered.

Applications are due September 11, 2026 by 5:00 pm EST. Late applications will not be reviewed.

Answers must be typed in the space provided. All character counts include spaces.

For questions regarding project eligibility, please contact actionfundgrants@savingplaces.org.

*****Please add administrator@grantinterface.com and actionfundgrants@savingplaces.org to your address book to ensure you receive all email messages related to your grant application.**

Applicant Information

Applicant's Tax Status*

What is the organization's EIN assigned by the Internal Revenue Service (IRS)? This is a nine-digit number that the IRS assigns in the following format: XX-XXXXXXX. **Please enter this number without the dash.**

If you do not know the EIN, follow this [IRS link](#) to search for it.

NOTE: While the IRS does not require churches to have an EIN or seek a Letter of Determination, the IRS does require that the National Trust for Historic Preservation, as a non-profit organization, only award funds to other non-profit or tax-exempt organizations. By providing an EIN, the National Trust can determine your organization's status and whether we will be able to pay funds to your organization.

Character Limit: 10

Applicant Organization's Founding*

What year was the church founded?

Character Limit: 4

Grant Primary Contact*

Who will serve as the primary point of contact for grant-related correspondence? This person will receive all grant-related notifications and will be responsible for handling the required grant reporting if the project receives funding.

Please note: Email is the primary method of communication used by National Trust AACHAF staff to provide essential grant-related information.

Character Limit: 75

Grant Primary Contact Email Address*

Character Limit: 254

Name of Senior Clergy

Character Limit: 250

Board Members

If your organization has an active board, please list the names and titles of current board members.

Character Limit: 500

Org. Staff or Volunteer Info*

Please list the name and titles of paid staff who will have a role in carrying out the proposed project.

If the organization has no paid staff, please list the names of volunteers and their roles in the organization and the proposed project.

Character Limit: 500

Decision Making Process Information*

What is the congregation's or organization's approval process for potential projects? Have these approvals already been secured for the proposed project? If not, where is the proposed project in the approval process?

Character Limit: 750

How did you learn about this grant?*

Please check all that apply.

Choices

Email

The National Trust's Website

LinkedIn

Facebook

Instagram

Web Search (Google, Bing, Yahoo!, etc.)

Professional Organizations (AIA, NOMA, etc.)

Historic Preservation Office

Other

Previous Engagement with the National Trust for Historic Preservation*

Please describe any recent engagement your organization has had with the National Trust such as participating in trainings, receiving grant funding (National Fund for Sacred Places, Preservation Fund, African American Cultural Heritage Action Fund, etc.) or any close collaborations with National Trust staff or programs. Check all that apply.

Choices

National Trust Trainings

National Trust Conference
National PastForward Conference
PastForward Diversity Scholar
Grantee-National Trust Preservation Funds
Grantee-African American Cultural Heritage Action Fund
Grantee-Fund for Sacred Places
Prior Applicant-National Trust Preservation Funds
Prior Applicant-African American Cultural Heritage Action Fund
Prior Applicant-Fund for Sacred Places
Collaborations with National Trust staff or programs
No previous engagement with the National Trust

Church Denomination/Affiliation*

Please indicate the church's current or historic religious affiliation.

Choices

African Methodist Episcopal Church (AME)
African Methodist Episcopal Zion Church (AMEZ)
Baptist Church
Catholic Church
Christian Methodist Episcopal Church (CME)
Church of God in Christ (COGIC)
Episcopal Church
Lutheran Church
Non-denominational
Presbyterian Church
United Methodist Church
Other

Congregation Size*

Choices

Non-Active (None)
Small (less than 100)
Medium (101-500)
Large (501+)

Community Type*

Which term best describes the community where the church is located?

Choices

Urban
Suburban
Rural

Annual Church or Organization Income*

Character Limit: 20

Applicant's Financial Status*

Attach the church's or organization's annual financial statement. This can be an audit report, profit and loss statement, or other documentation that indicates the applicant's income and expenses.

File Size Limit: 2 MB

Community Presence and Partnerships*

Please describe the church/organization's community presence and partnerships. Include information on the points below in your response. All questions refer to activities that take place within the historic church building that is the focus of this application.

- Does the church/organization regularly collaborate with other organizations to serve the community?
- Does the church/organization host meetings, offer events, or provide programming that is open to the public?
- Does the church/organization share space with local groups?
- On average, how many people receive services from programming and outreach annually?

Character Limit: 3000

Current Site Use*

Please select the statements that best describe how the historic church building is **currently** used. Check all that apply.

Choices

A non-profit organization (church affiliated) is housed within the building.

An active church congregation conducts regular services in the building.

Other

The church building(s) is not in use.

A non-profit organization (not church affiliated) is housed within the building.

Average Weekly Attendance*

For active church congregations: On average, how many people attend worship services on the church's primary day of worship? If the church has more than one service, use the sum of all services to calculate the average.

For non-active church applicants: On average, how many people attend major programming activities or events?

Character Limit: 10

Fiscal Agent*

Will the applicant require the support of a fiscal agent?

The fiscal agent is the organization that will enter into an agreement with the National Trust should the project be awarded. It is the organization that receives and expends funds for the project.

Choices

Yes

No

Fiscal Agent Information

Fiscal Agent Contact Information

Organization Name	
--------------------------	--

Contact Name	
Organization Address	
Contact Email Address	
Contact Phone Number	
Organization Website	

Agreement between Applicant and Fiscal Agent*

Please upload the fiscal agent agreement between the two parties.

File Size Limit: 2 MB

Project Site Description

For this section, “historic resource” refers to the specific property, building, landscape, historic district, neighborhood, etc. that is the subject of this grant application.

If you have questions about this section, please contact actionfundgrants@savingplaces.org.

Historic Resource(s)

The table below provides space for information for up to five historic buildings/sites. Each column is reserved for providing locational information about one historic building/site.

Ex. If the proposed project includes only one church building, please provide location information for the church building only. If the proposed project includes multiple buildings, please provide location information for each building. For historic resources that do not have a street address, please provide relevant location information.

Please only provide information for buildings/sites that are the subject of this application.

***Please Note:** For Capital Projects, auxiliary buildings (parsonages, annexes, educational buildings, etc.) must be at least 50 years old AND located on the same lot and within the property line of the church property to be eligible for inclusion in the application.

Name of Historic Resource					
Street Address or Location Description					

City					
State Abbreviation					
Zip Code					
Architect/Builder Name (indicate "N/A" if unknown)					
Date of Construction (indicate "N/A" if unknown)					
FOR ACTIVE CONGREGATIONS ONLY: what year did the congregation move into the building?					
Official Historic Designation ^{^^}					
Does Applicant Own the Property/Site?					

Historic Building Alterations

Please describe any known major alterations to the property that have taken place since its original date of construction.

If there have been no major changes to the historic property, skip this question.

Historic Resource Name	Date of Alteration	Alteration Description

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Historical and Cultural Significance*

Please provide a narrative describing the history of the church/congregation and the site's significance to African American history, culture, architecture, and/or religion.

Character Limit: 2000

Historic Resource Type*

Select "**Churches and Sacred Places**" and up to **two (2)** additional option(s) that best describes the historic resource(s).

Please do not select more than 3 options.

Choices

Churches and Sacred Places
 Achievement and Innovation (Education, Science, Business, Politics, etc.)
 Activism and Protest Movements
 African American Museum
 Architecture Designed by Black Architects
 Arts, Culture, and Creative Expression
 Cemetery and other Burial Ground
 Civil Rights History
 Commercial Building
 Community and Cultural Centers
 Free Black Settlements and Agricultural History
 Green Book Sites
 Historically Black Colleges and Universities
 Landscapes
 LGBTQ+ History
 Library
 Reconstruction Era Sites
 Residential Building
 Rosenwald School Buildings
 Route 66
 School Buildings
 Sites of Enslavement
 Sports & Recreation
 Women's History
 Works of Black Architects in Modernism
 Works of Black Craftspeople and Craftmanship

Ownership Information*

Does the church/organization own the Property/Site?

Choices

Yes
 No

Additional Ownership Information*

If the church/organization does not own the property according to the recorded deed, provide the owner's name and describe the owner's involvement with the project.

Enter "N/A" if the applicant is also the owner of the property.

Character Limit: 500

Third Party Ownership Consent

If the applicant does not own the property according to the recorded deed, upload a letter of consent or an owner agreement providing your organization permission to pursue this grant and carry out the proposed project.

File Size Limit: 3 MB

Project Information

Project Name*

The five eligible project types are Capital Project, Endowment and Financial Sustainability, Organizational Capacity, Programming and Interpretation, and Project Planning.

Name the project using the following format: **ChurchName-ProjectName-ProjectType-Two-letterStateAbbreviation**.

Example A: JeshuaChurch-RoofRepair-Capital-LA

Example B: HistoricBethelAMEChurch-ColumbiaHistoryProgram-ProgrammingInterpretation-CA

Character Limit: 100

Project Description*

Please provide a brief description of the proposed project. Include the points below in the response:

- o Main project goals
- o What issue(s) will the project address?
- o What is the level of urgency? (Capital and Project Planning only)
- o Anticipated outcomes
- o Intended use of grant funding
- o Will the project involve engagement of the broader community?

If the proposed project forms part of a broader project with multiple phases, please ensure that the project description focuses on the project phase that is the subject of this grant application.

Character Limit: 750

Project Type*

Please select the project type from the list below. For a description of each project type, please refer to the guidelines.

Choices

Capital Project

Endowment and Financial Sustainability

Programming and Interpretation

Project Planning

Organizational Capacity

Project Consultant/Contractor Selection*

Has the church/organization already selected a consultant or contractor for the project?

Please note: If your organization receives a grant, all final consultant/contractor selections must be approved by the National Trust.

Choices

Yes

No

Amount Requested*

The amount requested will range from \$50,000 to \$500,000. Grant requests must adhere to the minimum and maximum grant amounts for each project type. Please consult the table found in the grant guidelines.

Requests below \$50,000 will not be reviewed.

Character Limit: 20

Total Project Cost*

Please provide the total cost for the project that is the subject of this grant proposal. The total project cost should be equal to or higher than the "Amount Requested" response provided above.

If the proposed project is one phase of a broader project, please provide the total cost for the phase for which you're requesting funding.

Character Limit: 20

Project Funds Management*

Grant payments are divided across 2-3 disbursements, depending on the project type. The first grant payment is made upon execution of the grant agreement, receipt of other necessary documents, and an approved scope of work and budget. After the first payment, grant payments are made on a reimbursement payment schedule. This means that after the first payment, costs must be incurred (billed to the grantee) and paid (by the grantee) before subsequent payment from the National Trust is made to the grantee.

Given the need to be able to bridge expenses between payments, and that National Trust payments take 30-60 days to be processed from the date of approval of the reimbursement request, what is the organization's plan to keep the project on schedule and meet contractual financial obligations to consultants and/or contractors?

Example: We have \$10,000 budgeted to bridge any project payments that must be made between the first and second grant payments. Once we receive the second payment, we will reimburse our account. We will utilize the same plan to bridge payments between the second and third (final) grant payments. We also anticipate ____ source of funding to help bridge payments.

Character Limit: 750

Project Funds Manager

Is there a person or a team within the organization that will be responsible for managing the grant project and submitting required documents and reports?

Character Limit: 150

Capital Projects

Funds support costs for shovel-ready, brick-and-mortar preservation projects (most planning work is complete). See the grant guidelines for more details.

Building Details*

Please select the statement that applies to your project:

Choices

The project focuses on the primary church building
The project focuses on the primary church building AND an auxiliary building
The project focuses on an auxiliary building only (NOT the primary church building)

Architectural Significance*

Please describe the architectural significance of the building(s), including any features of particular significance. Include the following information, if known:

- o Building style
- o Architect or builder
- o Role of church members in building the church
- o Role of craftspeople in building the church
- o Source of building materials
- o Theological or religious significance of the architecture
- o Overall contributions/significance to American architecture

Character Limit: 1500

Prior Preservation Planning Work*

Describe any preservation planning work currently underway or completed within the last 10 years that informs the proposed project.

Examples of preservation planning work include building/site studies, evaluations, preservation plans, Historic Structure Reports (HSRs), and conditions assessments completed by a qualified building professional (architecture, engineering) that identify building issues and may recommend steps for addressing these issues.

Please include the year the assessment/study was completed and the consultant who completed the assessment/study. Please upload a copy of the final report below.

If no assessments have taken place to date, please indicate this information below.

What were the main recommendations provided in the assessment/study? Were these recommendations used to develop the scope of work for the proposed capital project?

Character Limit: 1000

Planning Documents

Please upload applicable planning documents referenced in the question above.

File Size Limit: 5 MB

Planning Work Still Needed

For Capital Projects, up to 15% of awarded grant funds can support pre-project preservation planning. If no preservation planning work has taken place to date, please describe what assessments or information is still needed and the organization's plan for completion.

Character Limit: 1000

Capital Project Description*

Please provide a detailed description of the proposed Capital Project. Address the points below in your response. All proposed work must conform to the *Secretary of the Interior's Standards for the Treatment*

of Historic Properties.

- Specify the areas of the building (interior and exterior) included in the scope of the project.
- Provide information regarding the current condition of the building/site, major issues observed, and the urgency of the proposed project. For example, is the building or site facing any time-sensitive threats such as water infiltration, structural issues, demolition, etc.?
- Detail the work to be completed based on the building/site condition and needs identified above.
- Explain how the proposed scope of work will address the issue(s) described.

Character Limit: 3000

Capital Budget Form*

The maximum grant award for capital projects is \$500,000 (active congregations) or \$250,000 (non-active congregations)

This maximum includes a 15% cap on any remaining preservation planning expenses and a 10% cap on indirect costs. Indirect costs are ongoing expenses that are required for an organization to operate, but that do not directly relate to performing their mission or executing a preservation project.

Examples of eligible indirect costs:

- o Rent and utilities for office space
- o Insurance (liability, property, etc.) for the organization
- o Salaries of project administrative staff. The salaries of staff not directly overseeing or providing assistance to the execution of the project are ineligible.
- o Advertising and marketing expenses

Download the Capital Budget Template, complete the template, and upload the template here. Please be sure to note if sources of income are secured or anticipated in the appropriate column. Watch this tutorial to learn more about how to complete the form and the budget narrative below.

NOTE: You must use the budget template provided to be considered for funding.

File Size Limit: 1 MB

Capital Budget Narrative*

Please provide a narrative description of the costs included in the project budget.

Character Limit: 1000

Secured Funding Source(s) for Capital Projects

Please attach letters of commitment for the sources of funding identified as "Secured" on the project budget template. If there is more than one letter, please submit them as one file.

File Size Limit: 3 MB

Capital Project Expenses*

How were the project expenses included in the budget determined? Are project expenses based on professional proposals or general estimates?

Character Limit: 750

Capital Project Expenses Supporting Documentation

Please upload any professional proposals with cost estimates the organization has received for the proposed project.

If your organization has not yet requested any proposals, please skip this question.

File Size Limit: 2 MB

Capital Project Timeline*

Provide a timeline for the proposed project. The timeline should align with the activities included in the project description and the expenses described in the budget and budget narrative.

Assume that execution of the grant agreement with the National Trust may occur in April of 2027 and that the end date is no later than 12 months from the grant agreement execution date.

NOTE: Grant funds cannot be used for work that has already taken place. The project timeline should not begin before April of 2027.

Character Limit: 1000

Impact/Future Plans for Capital Projects*

Describe the potential impact of the project beyond the scope of this grant proposal. Include the points below in the response.

- Will completion of the project affect the use of the building/site?
- Is planning for and addressing future building needs part of the organization's long-term stewardship strategy?

If the project in this application represents one phase of a broader rehabilitation project, describe the phases that follow completion of this phase. Please include the points below in the response:

- Future phases and their objectives
- Estimated costs
- Anticipated and secured funders
- General timeline for completion

Character Limit: 2500

Endowment and Financial Sustainability Projects

Funding for an endowment to support the long-term preservation of the historic building or site. See the grant guidelines for more details.

Endowment and Financial Sustainability Project Description*

Please provide detailed information on the proposed endowment project. Utilize the points below in your response:

- What is the purpose of the endowment?
- Have meetings with the congregation taken place to discuss the need for and purpose of an endowment? What are the results of those meetings?
- Has the church engaged an endowment consultant? What products/reports resulted from their work?
- Has the consultant's work been reviewed and approved by the decisionmakers listed in the Applicant Info section?
- Is there an existing fundraising strategy or framework for leadership or the congregation?
- Is there a plan in place for the use of the endowment once the funds are raised?

- o Has the church previously completed a successful fundraising campaign?
- o After the vested period (3 years), how will funds be used?

Character Limit: 2000

Annual Maintenance Costs*

What are the annual maintenance costs for the church building? How are these costs currently covered?

Character Limit: 1000

Existing Maintenance Endowment*

Does the church/organization have an existing maintenance endowment?

Choices

Yes

No

Existing Maintenance Endowment Details

If the church has an existing endowment, please provide a response to the points below:

- When was the endowment created?
- What is the current invested value of the endowment?
- What is the annual interest accrued and how is it allocated toward preservation and/or maintenance costs?

Character Limit: 500

Major Capital Work Completed*

Has the church completed a comprehensive restoration or rehabilitation of the church building within the last 10 years? Or is the church currently advancing an active restoration or rehabilitation project to be completed within the next two years?

Choices

Yes, completed project

Yes, currently in progress

No

Capital Work Description*

Please provide details regarding the comprehensive restoration/rehabilitation project described above, including when the project was or will be completed. How was the work funded? What preservation issues did it address? If the work is not completed, please provide a timeline for completion. Please note that the rehabilitation project must be scheduled for completion within the next two years.

Character Limit: 1500

Capital Campaign & Fundraising Strategy*

Awarded grant funds will not be provided until proof of a 1:1 cash match is secured. For example, a \$200,000 grant must be matched with at least \$200,000 to establish an endowment. Please describe the fundraising strategy the church will implement to secure the 1:1 match requirement.

Include the points below in the response:

- Potential funders, partners, consultants, etc. that will support the strategy
- The role of church members, leadership, and staff in advancing the strategy

If there is not a current strategy, please describe how a strategy will be developed and implemented within the next three (3) years.

Character Limit: 1250

Endowment Match*

Please upload a recently developed fundraising/capital campaign plan and/or a list of pledged gifts.

File Size Limit: 3 MB

Endowment Manager*

Awarded funds must be invested into an endowment account managed by a reputable financial institution. Proof of endowment management is required. Awarded funds must be invested for a period of three years before an annual draw is taken. Proof of a reputable endowment manager in place will be required before grant payment is issued.

Has the church consulted or identified a financial institution to invest awarded funds? Please describe when and how this process will be completed.

NOTE: The National Trust may request updates after the grant is completed to ensure compliance with the three-year requirement.

Character Limit: 1000

Organizational Capacity Projects

Funding supports the creation of one new, senior-level paid staff position that directly supports the preservation and stewardship of the historic church building and advances preservation priorities. See the grant guidelines for more details.

Applicant's Current Preservation Work*

Please describe the organization's current preservation work.

Character Limit: 1500

Organizational Capacity Planning*

Please describe how the church/organization determined the need for the proposed staff position.

For organizations with more than 10 full-time employees: Has the organization completed a staffing needs assessment in the last five years? If so, please describe the results of the needs assessment and how this proposal will address those recommendations.

Character Limit: 750

Organizational Capacity Planning Steps Taken*

Please select all that apply.

Choices

The organization has completed a needs assessment related to the position.

A job description has been created.

Internal review for the proposed position is complete.

Internal permission for the proposed position has been received.

The organization has a plan to fund the position beyond the grant period.

Grant-Supported Position*

Will this position be full-time or part-time?

Choices

Full-time

Part-time

Position Compensation*

What is the proposed salary and compensation package for the position? Include information on benefits, expense reimbursement, anticipated merit increases, training, etc.

Character Limit: 500

Organizational Capacity Building Project Description*

Please provide additional details regarding the proposed staff position. Include the points below in your response:

- o What will be the primary role and duties of the position? Is the position completely new, or based on positions that existed in the past?
- o How will the position advance the organization's preservation priorities?
- o How will the position improve the capacity of the organization?
- o What does the applicant expect the role to accomplish during the three-year grant period?
- o How will the position be managed within the existing staffing structure?
- o What historic preservation-related experience/qualifications will be required?

Character Limit: 2500

Organizational Capacity Job Description

If available, upload a job description.

File Size Limit: 1 MB

Organizational Capacity Budget*

The maximum grant award for organizational capacity projects is \$300,000.

Download the Organizational Capacity Budget Template, complete the template, and upload the template here. Please be sure to note if sources of income are secured or anticipated in the appropriate column. Watch this tutorial to learn more about how to complete the form and the budget narrative below.

NOTE: You must use the budget template provided to be considered for funding.

File Size Limit: 1 MB

Organizational Capacity Budget Narrative*

Provide a brief explanation of the costs included in the budget.

Character Limit: 1000

Secured Funding Sources for an Organizational Capacity Project

Please attach letters of commitment (as one combined file) for the sources of funding identified as "Secured" in your budget.

File Size Limit: 3 MB

Organizational Capacity Project Timeline*

Provide a timeline for the proposed project. Please include major milestones (i.e., proposed hiring timeframe, position start date, and major project completion dates). Assume that execution of the grant agreement with the National Trust may occur in April of 2027 and that the project end date is no later than 36 months from the grant agreement execution date.

NOTE: Grant funds cannot be used for work that has already occurred. Please do not include activities in the timeline that fall outside of the 36-month grant period.

Character Limit: 1000

Future Plans for Organizational Capacity Projects*

How does the church/organization plan to fund the position beyond the three-year grant period? Please include information on a potential strategy and/or funding sources for maintaining the position long term. If the position is not intended to extend beyond the grant period, please explain.

Character Limit: 1500

Project Planning

Funds support assessments and plans that will guide future growth, activity, or development at the site. See the grant guidelines for more details.

Architectural Significance*

Please describe the architectural significance of the building(s), including any features of particular significance. Include the following information, if known:

- o Building style
- o Architect or builder
- o Role of church members in building the church
- o Role of craftspeople in building the church
- o Source of building materials
- o Theological or religious significance of the architecture
- o Overall contributions/significance to American architecture

Character Limit: 1500

Planning Project Description*

Please provide a detailed description of the proposed project. Utilize the points below to guide your response:

- Describe the proposed assessment(s)/study and how they will address the historic property's preservation needs.
- Provide information regarding the current condition of the property and the urgency of the proposed project.
- Is the building/site facing any time-sensitive threats, such as water infiltration, structural issues, demolition, or is there a time constraint with the use of other pledged or secured funding sources?
- What type of consultant(s) will complete the proposed assessment/study?
- Include details on any prior assessments/planning studies undertaken within the last 10 years. Examples include building assessments, engineering studies, Preservation Plans, Stewardship Plans, Historic Structures Reports, etc.
- Include details on any capital projects completed in the last 10 years. Note the type of work and the year completed (Example: window repair – 2020.)

Character Limit: 2500

Planning Project Budget*

The maximum grant award for planning projects is \$100,000.

This maximum includes a 10% cap on indirect costs. Indirect costs are ongoing expenses that are required for an organization to operate, but that do not directly relate to performing their mission or executing a preservation project.

Key characteristics of indirect costs:

- o Indirect: They are not directly traceable to a specific product or service.
- o Ongoing: They are recurring expenses that must be paid regularly.
- o Operational: They are essential for the organization to function.
- o Fixed, variable, or semi-variable: They can be classified based on how they change with the level of organization activity.

Examples of eligible indirect costs:

- o Rent and utilities for office space
- o Insurance (liability, property, etc.) for the organization
- o Salaries of project administrative staff. The salaries of staff not directly overseeing or providing assistance to the execution of the project are ineligible.
- o Advertising and marketing expenses

Download the Project Planning Budget Template, complete the template, and upload the template here. Please be sure to note if sources of income are secured or anticipated in the appropriate column. Watch this tutorial to learn more about how to complete the form and the budget narrative below.

NOTE: You must use the budget template provided to be considered for funding.

File Size Limit: 1 MB

Planning Project Budget Narrative*

Provide a narrative description of the costs included in the budget.

Character Limit: 1000

Secured Funding Sources for a Planning Project

Please attach letters of commitment (as one combined file) for the sources of funding identified as "Secured" in your budget.

File Size Limit: 3 MB

Planning Project Expenses*

Were project expenses determined using professional proposals with cost estimates, or are the listed project expenses based on general estimates?

Character Limit: 750

Planning Project Expenses Supporting Documentation

If you have received project proposals with cost estimates, upload the proposals here.

File Size Limit: 7 MB

Planning Project Timeline*

Provide a timeline for the proposed project including milestones (i.e., proposed beginning and completion dates for the project and activities included in the project). Assume that execution of the grant agreement with the National Trust may occur in April of 2027 and that the end date is no later than 12 months from the grant agreement execution date.

NOTE: Grant funds cannot be used for work that has already occurred. The timeline should not include activities that occur before the start date.

Character Limit: 1000

Future for Project Planning Efforts*

Describe future plans for the historic property beyond the scope of this grant proposal. Utilize the points below in your response.

- How will the applicant utilize the completed assessment/planning study?
- Does the organization have a strategy to fund implementation?

Character Limit: 1500

Programming and Interpretation Projects

Funds support programming and interpretation projects. See the grant guidelines for more details.

Prior Programming and Interpretation Work*

Please describe any previous programming/interpretation work that has taken place at the site. Address the points below in the response:

- Describe the nature of previous programming/ interpretation projects and the dates they occurred.
- What partners were included in the project(s)?
- Approximately how many people did the project(s) serve?
- How was success measured?
- What lessons were learned that will be applied to this project?

If no prior programming/interpretation work has taken place, please indicate this information below.

Character Limit: 1500

Programming and Interpretation Project Description*

Please utilize the points below to provide greater detail about the proposed project.

- Describe the proposed project, including major milestones and deliverables.
- How was the need for the project determined?
- How does the proposed project elevate the significance of the historically Black church's cultural legacy and contributions to the community?
- How will the project add to the public's understanding of the site and its significance to African American cultural heritage?
- Describe the project's marketing plan. Who is the anticipated audience? How will the project reach current and new audiences?
- In addition to project completion, how will the applicant measure the success of the project?

Character Limit: 2500

Programming and Interpretation Budget*

The maximum grant award for programming and interpretation projects is \$100,000.

This maximum includes a 10% cap on indirect costs. Indirect costs are ongoing expenses that are required for an organization to operate, but that do not directly relate to performing their mission or executing a preservation project.

Key characteristics of indirect costs:

- o Indirect: They are not directly traceable to a specific product or service.
- o Ongoing: They are recurring expenses that must be paid regularly.
- o Operational: They are essential for the organization to function.
- o Fixed, variable, or semi-variable: They can be classified based on how they change with the level of organization activity.

Examples of eligible indirect costs:

- o Rent and utilities for office space
- o Insurance (liability, property, etc.) for the organization
- o Salaries of project administrative staff. The salaries of staff not directly overseeing or providing assistance to the execution of the project are ineligible.
- o Advertising and marketing expenses

Download the Programming and Interpretation Budget Template, complete the template, and upload the template [here](#). Please be sure to note if sources of income are secured or anticipated in the appropriate column. Watch this tutorial to learn more about how to complete the form and the budget narrative below.

NOTE: You must use the budget template provided to be considered for funding.

File Size Limit: 1 MB

Programming and Interpretation Budget Narrative*

Please provide a narrative explanation of the costs included in the budget.

Character Limit: 1000

Secured Funding Sources for a Programming and Interpretation Project

Please attach letters of commitment (as one combined file) for the sources of funding identified as "Secured" in your budget.

File Size Limit: 3 MB

Programming and Interpretation Project Expenses*

How were the project expenses determined? Are costs based on professional proposals with cost estimates, or are the project expenses general estimates?

Character Limit: 750

Programming and Interpretation Project Expenses Supporting Documentation

If the church/organization has received project proposals with cost estimates, please upload the proposals [here](#).

File Size Limit: 7 MB

Programming and Interpretation Project Timeline*

Provide a timeline for the proposed project including milestones (i.e., proposed beginning and completion dates for the project and activities included in the project). Assume that execution of the grant agreement with the National Trust may occur in April of 2027 and that the end date is no later than 12 months from the grant agreement execution date.

NOTE: Grant funds cannot be used for work that has already occurred. The timeline should not include activities that occur before the start date.

Character Limit: 1000

Future Plans for Programming and Interpretation Projects*

Describe future plans for the project beyond the scope of this grant proposal. Use the points below to guide the response.

- How will consultant recommendations be implemented, if applicable?
- Will programs be institutionalized?
- Describe future phases of the project, if applicable.

Character Limit: 1500

Partnerships

Partnership Information

Please use the table below to list any partnerships the organization has developed for the project. Partners could include consultants, vendors, or contractors providing in-kind support for the project, local preservation organizations, historical societies, donors/lenders, municipal governments, etc. Include details regarding who the partners are and their role in the project.

Partner Name	Entity Type	Role (Responsibility to the Project)

Letters of Support

Upload up to three letters of endorsement that express support for the project and/or your organization's ability to carry out the project.

*Please do not have letters mailed to the National Trust for Historic Preservation. Letters of support must be uploaded in the spaces below to be considered.

Letters of endorsement can be addressed to:

Ms. Alaska McInnis
Senior Director, National Grants Program,
African American Cultural Heritage Action Fund
National Trust for Historic Preservation
600 14th Street NW, Suite 500
Washington, DC 20005

Letter of Support 1*File Size Limit: 1 MB***Letter of Support 2***File Size Limit: 1 MB***Letter of Support 3***File Size Limit: 1 MB***Photographs**

Please upload four to six photos below. Photos must include high-quality exterior and interior images of the property that is the focus of the grant application. Please include at least one overall, exterior view of the property. Include historic images, if applicable.

Horizontal (landscape) photos are preferred. Photos must have a minimum resolution of 1,028 pixels x 400 pixels or 300 dpi. Professional photos are not required.

For Capital Projects, please include photos showing the areas where the proposed work will be undertaken.

*Please submit all photos in JPEG format and name each photo using the following format:

ChurchName-ProjectName-ProjectType-Two-letterStateAbbreviation-Number or NumberBriefDescription.

Example A: JeshuaChurch-RoofRepair-Capital-LA-1

Example B: JeshuaChurch-RoofRepair-Capital-LA-1Exterior

PLEASE NOTE: WE RECOMMEND SAVING A DRAFT OF THE APPLICATION BEFORE UPLOADING PHOTOS. Click the "Save as Draft" button at the bottom of this page to save the application draft.

Photo 1*

Please upload a current photo of the overall exterior view of the project site

*File Size Limit: 4 MB***Photo 2****File Size Limit: 4 MB***Photo 3****File Size Limit: 4 MB***Photo 4****File Size Limit: 4 MB***Photo 5***File Size Limit: 4 MB***Photo 6***File Size Limit: 4 MB*

Photo Credits

Provide the information requested in the table for each of the photos uploaded.

Photo Number	Date Taken	Brief Description of Photo (ex: front and right side of Evans Road Lodge)	Photo Credit (Taken by)
1			
2			
3			
4			
5			
6			

Social Media

Social Media Platform Participation

Is the organization active on any social media platforms (Facebook, Instagram, X, TikTok, etc.)? Please list the handle/website of any platforms the organization uses.

Please see the example for the National Trust below:

Website: <https://savingplaces.org/>

Instagram: @SavingPlaces

X: @SavingPlaces

Facebook: <https://www.facebook.com/NationalTrustforHistoricPreservation>

Character Limit: 250

Additional Documentation

Upload #1

Please describe the item uploaded below.

Character Limit: 500 | File Size Limit: 5 MB

Upload #2

Please describe the item uploaded below.

Character Limit: 500 | File Size Limit: 7 MB

Certification

Provide the name and title of the authorized official submitting this application for an African American Cultural Heritage Action Fund grant. The authorized official must be a representative of the applicant organization who has the authority to sign legally binding documents on behalf of the organization (e.g., an executive board officer (i.e., board chair) or an executive staff member with signatory authority (i.e., President or CFO)).

By entering their name below, the authorized official gives the National Trust for Historic Preservation (Funder) the absolute and unqualified right to use in whole or in part, in whatever manner the National Trust for Historic Preservation may desire, including (but not limited to) use for publicity, audio-visual presentation, and/or promotion, all photographs, video, and other materials submitted as part of this grant application, and certifies that the information contained in this application is true and correct to the best of their knowledge.

By submitting photographs, films, or recordings (works) to the Funder you agree to the following terms and conditions:

1. You retain the copyright to all work(s) submitted to the Funder.
2. You grant to the Funder a perpetual, irrevocable, royalty-free, fully transferable, unconditional, non-exclusive, worldwide right to reproduce all or a portion of the work(s) an unlimited number of times in any and all media for any editorial, commercial, promotional, trade, or other corporate purposes.
3. You hereby waive your right to inspect or approved any copy that is used in connection with the work(s) in any existing or subsequently developed medium, and you agree to release and discharge the Funder, including their affiliates and licensees, from any and all claims arising out of such use for the purposes described above, including any claims for libel and invasion of privacy.
4. You represent and warrant that:
 - a. you are the sole owner of, or otherwise have the authority to grant, all rights herein granted to the Funder; and
 - b. the work(s) submitted does not infringe upon any copyright, trademark, or other proprietary right, violate any right of privacy, or contain libelous, scandalous, or unlawful material.

Applicant Certification*

Are you a duly authorized representative of the applicant?

Choices

Yes

No

Name*

Character Limit: 200

Title*

Character Limit: 200

